





# **JULY 2024**

INFORMATION CONTAINED HEREIN IS INTENDED FOR ALL HANDS OF THE STRATEGIC SEALIFT OFFICER PROGRAM. ALL HANDS ARE RESPONSIBLE FOR KNOWLEDGE OF ITS CONTENTS.

### CNRFC(N14)/SSOP OFFICE

Commander, Navy Reserve Forces Command 1915 Forrestal Drive, Norfolk, VA 23551 **2**: (757) 793-8687 (<u>After Hours EMERGENCIES ONLY</u>) Working Hours (Monday - Friday): 0730 - 1630 (EST)

## N14 Staff Contacts

DEPARTMENT	E-MAIL ADDRESS	
N14 Triad	CNRFC_N14_Triad@us.navy.mil	(757) 322-2363
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N14 Reserve Services Department	CNRFC_N14_Reserve_Services@us.navy.mil	(757) 322-6571
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N14 Post Commissioning Indoc Director	CNRFC_N14_PCI_Manager@us.navy.mil	N/A
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# N14 LEADERSHIP:

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YNC(IW/EXW) Marlana Richardson marlana.b.richardson2.mil@us.navy.mil (757) 322-2260

#### !!!WHAT'S NEW!!!

<u>ZIPSERVE 4.0</u>: Welcome to Zip Serve 4.0! All IRR SSO's are to complete Zip Serve 4.0 (see how to guide in the separate attachment). Purpose and way forward is for this as an annual requirement to validate and upload key supporting documents (KSDs) that encompass a PayPers Packet to stay compliant for mobilization readiness.

#### **READINESS EVENTS:**

Commander, Navy Reserve Forces Command (CNRFC), in coordination with SSOF Director's Office and Quality, Timeliness, Customer Service (QTC), is offering Readiness Events in Norfolk, Virginia to assist Strategic Sealift Officers (SSO) Individual Ready Reserve (IRR) in completing program requirements. The next event is scheduled for June 11-14, 2024. Detailed information can be found via your subscription to ForceConnect.

#### NMCI EMAIL/FLANKSPEED:

#### Do not setup automatic email forwarding from your NMCI email. You will be in violation of IA policy and your account will be locked.

Nautilus Virtual Desktop is available for all reservists to sign up for. This virtual desktop allows to validate your NMCI account and reset the login via the following steps:

- 1. Log in to NVD
- 2. Open Microsoft Edge
- 3. Go to the bookmarks bar and open the folder "virtual desktop support"
- 4. Select NMCI account validation
- 5. Log in using CAC & pin

Use the following link to sign-up for this virtual desktop: <u>https://www.mynrh.navy.mil/#/nvd</u>. NVD tech support is available to all reservists via the Reserve Component NVD Support Channel.

#### SHAREPOINT:

**SharePoint**: CAC-less logon has been implemented for My Navy Reserve Homeport (where the N14 SharePoint & drop box are located). Utilizing this logon requires the use of a username and password that will be set-up when you sign up for the Nautilus Virtual Desktop. (See above)

#### UPDATED SSO LANDING PAGE (CAC-LESS WEBSITE):

The CAC-less website was created for SSOs who need a quick reference to information relating to the Strategic Sealift Officer community without the need of your CAC. You will find many useful links to instructions, websites, 'how-to guides,' SSOF news, Navy links, and how to become an SSO information among many other great links. Follow the page at:  $\geq$  Resources  $\geq$  SSO Tool Kit (navy.mil)

#### **DTS VOUCHER HOW-2-GUIDE:**

Link here: <a> Resources > SSO Tool Kit (navy.mil)</a>

"In peace and war"

#### STRATEGIC SEALIFT OFFICER PROGRAM **JULY 2024** PAGE 2 **RESERVE SERVICES ADMIN/ NROWS** Please only submit PDF's and JPEG's to the Dropbox. If you are filling out a word document, ensure Members orders need to be routed that you save as a PDF before submitting. forward to N14 no later than 10 business days before orders start (2 weeks) Please utilize the existing template for correspondence course retirement points requests. It may be Please utilize the prompts on the found on the N14 Sharepoint under Reserve Services -> Retirement Points -> Request for Correspond-ADT questionnaire to ensure you ence Course Points Template. Additionally, ensure that you notate the course code for the correspondare up to date medically and administratively ence course points you are requesting. Course codes can be found on the Correspondence Course list in the "Course No." column. **COMMAND FITNESS** LEADER (CFL) We are actively working hard on updating records for 2022 and **MEDICAL** 2023. Thank you for Funding for medical services have been restored, those previously turned away please resubmit your your patience! IMR requests so we can get your services ordered. Please submit your requests while funding is available and while it lasts. **TRAINING FY24 TRAININGS:** DOD Cyber Awareness Challenge 2023 (DOD-CAC-2022.0) **DON Annual Privacy Training** SECURITY If you have a security clearance, (Confidential, Secret, or Top Secret), you must report the following to (DON-PRIV-2.0) your security manager: Antiterrorism Level 1 Awareness Training (CENSECFOR-Any foreign connections, including those in your immediate family, a cohabitant, or other persons to AT-010-2.0) whom you are bound by affection or obligation, who are not U.S. citizens Any financial interest in a foreign country \*\*\*Annual DOD Training cer-All personal foreign travel as part of your required periodic reinvestigation tificates are not to be submitted \*\* If you are unsure if you are enrolled in Continuous Enrollment (CE) as required send us an email at: to the N14 Dropbox\*\*\* cnrfc n14 security@us.navy.mil PERSONNEL/MANPOWER/TRAVEL **PCI/READINESS EVENTS** Due to operational events we will be We are pleased to let you know that Rental Car Agreement #4 will be replaced by Rental Car Agreement #5, effective April 1, cancelling July PCI, please do not sign 2024. This notification provides basic information on the impact and links to additional resources. up for that course. Members will be **Key Changes** rescheduled to other courses as their ⇒ GARS eliminated: Travelers will no longer be charged the \$5/day Government Administrative Rate Supplement (GARS) schedule allows. For members attending PCI courses, when you receive your $\Rightarrow$ Department/Agency name on rental agreements: to confirm participation in the program, travelers should ensure their de-Welcome Aboard Packet, complete your partment or agency's name appears on their rental agreement E-PHA ASAP and notify N14 of com- $\Rightarrow$ Inclusion of loss and liability coverage pletion. Failure to complete by the deadline in the Welcome Aboard Package, $\Rightarrow$ Inclusion of 10 to 15 Passenger vans when rented by drivers 25 years of age and older will result in appointment cancellation. Underage driver fees for renters ages 18 to 20 - MUST be listed on the rental agreement, even as an additional driver $\Rightarrow$ We are seeking O-3 and O-4 PCI In- $\Rightarrow$ Cost avoidance through elimination of GARS and a 30% reduction in CONUS maximum rates structors for the upcoming PCI courses. Supports OMB Catalyzing Sustainable Travel memo by adding zero-emission vehicles (ZEV) categories in CONUS Exist- $\Rightarrow$ For further questions or concerns, coning Reservations on April 1, 2024 tact PCI Director at: Reservations booked prior to April 1, 2024 will remain under Agreement #4 and require no action. These reservations may CNRFC\_N14\_PCI\_Manager@us.navy. still incur the GARS fee, which will remain a reimbursable expense for reservations booked through March 31, 2024. mil. Future Bookings: Travelers should continue to book vehicles through the Defense Travel System and contracted Travel Management Companies. June Readiness Event: 11 June (Travel Resources: A Travel Manager communication toolkit, with email templates to communicate with your travelers and leadership, Day) -14 June. a sample newsletter article, and more can be found linked from the article in the bullet below Find additional information at https://www.travel.dod.mil/About/News/Article/Article/3705483/rental-car-agreement-5-effective-Readiness Events inquiries and concerns april-1-2024/ contact us at: n14readinesseventregis-For questions or comments, please email the U.S. Government Rental Car team at dodhra.mc-alex.dtmo.mbx.rental-cartration@us.navy.mil

program@mail.mil



#### STRATEGIC SEALIFT OFFICER PROGRAM

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<u>Travel</u>

REIMBURSABLE AND NON-REIMBURSEABLE EXPENSES										
Please see the information below regarding reimbursable and non-reimbursable expenses when using an electric vehicle (EV) as a rental car while on orders.										
	Electric Vehicle (EV) Rental Cars									
	EVs are authorized rental car options (either Gas or EV)									
	Below are examples of EV charges that are NOT AUTHORIZED for reimbursement (highlighted in image below):									
Prepaid	baid options/EV Charging by rental company are not reimbursable (i.e. similar to returning a Gas rental car without a full tank)									
· ·	tions are listed in Joint Travel Regulation, Table 2-8									
EV Batte	Battery charges, \$35.00									
Underch	ndercharge Battery Fee \$25.00									
Tax on §	Tax on \$60.00 x 7.75%=\$4.65									
Total not-reimbursable amount: \$64.65 (\$35+\$25+\$4.65)										
Definitions:										
RECHARGE BATTERY FEE / EV BATTERY CHARGES:										
Cost inc	est incurred when an Electric Vehicle is returned with less than 70% battery, when the Charge Purchase Option was not purchased at time of rental. A \$35.00 fee									
	vill be charged.									
UNDERCHARGE BATTERY FEE:										
If an Ele	f an Electric Vehicle is returned with less than 10% battery, an additional \$25.00 fee will be charged.									
CHARGE PURCHASE OPTION (CPO):										
An optional Charge Purchase Option (CPO) for a fee of \$35.00 at the time of rental. The rental company will allow you to return the EV at any charge level above										
10%.										
***NOTE: The CPO is a pre-paid option that is non-reimbursable if purchased by the service member										
Other Considerations:										
It is not cheaper to pre purchase the EV Battery Fees/Options, and it is not authorized IAW JTR Table 2-8, Rule 14.										
The "Average" cost of EV charging in the U.S. is between \$10.95 and \$18.14.										
If a traveler incurs fuel or oil expenses, then the traveler may receive reimbursement. Note: Prepaid fueling is not authorized.										
	TESLA PRODUCT	ENERGY REQUIRED TO CHARGE BATTERY	COST TO CHARGE BATTERY	RANGE OF DISTANCE	CHARGING COST PER MILE					
	Model 3 RWD	70 kWh*	\$10.95	272 miles	4.03¢					
	Model 3 Long Range	86 kWh*	\$13.45	358 miles	3.76¢					
	Model 3 Performance	94 kWh**	\$14.70	315 miles	4.67¢					
	*Based on model year 2022, the closest model listed by the EPA. **Based on model year 2021, the closest model listed by the EPA.									

### Quote of the Month

"We hold these truths to be self-evident, that all men are created equal, that they are endowed by their Creator, with certain unalienable Rights, that among these are Life, Liberty and the pursuit of Happiness." — The Declaration of Independence, 1776

